

## Job Description

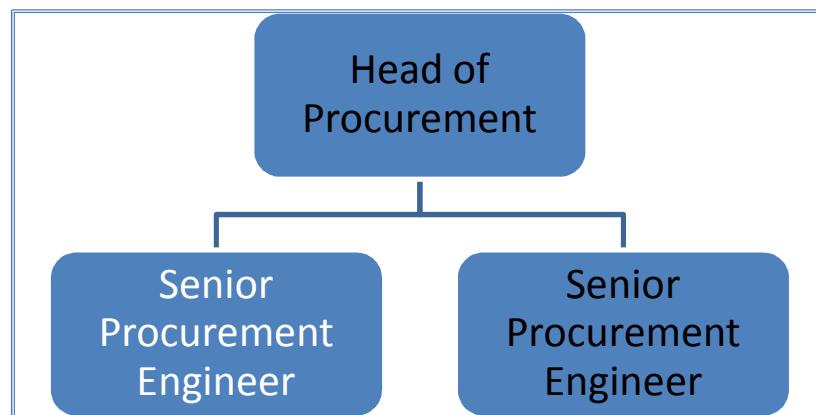
**Job Title:** Senior Procurement Engineer (Electro- Mechanical)

**Reports to:** Head of Procurement

**Direct reports:** None

**Budgetary Responsibility:** None

### Organogram:



### Purpose of the Job:

To provide knowledge and analysis of the potential supply chain, ensuring that appropriate suppliers are selected and subsequently managed to remove risk and to deliver value from the supply chain with due regard to technical, quality, service and total cost.

Support New Product Creation process re supplier identification, selection and management and transfer into ERP/MRP driven manufacture within Ceres Power, production partners or third party OEM.

### Key Accountabilities:

- Supply market intelligence.
- Supplier Relationship Management
- Supplier selection and development
- Supplier performance measurement
- Establishing objectives and KPIs
- Facilitate & challenge internal/external customer requirements / performance.
- Support technology transfer from R&D into Production through Value Engineering, process optimisation, material selection, supply market analysis, etc.

- Supply chain risk management
- Commercial negotiation across the supply base
- Establish supply contracts (finite purchase order, contract, supply agreement).
- Establish commercial and legal relationships that support company interests.

**Knowledge, Skills and Experience Required:**

Min. qualifications:

- Degree/HNC in relevant area (e.g. Mech Eng., Electronics)
- Professional Purchasing Qualification (e.g Chartered Institute of Purchasing & Supply)

Experience in:

- Electro-mechanical devices, electronic control boards and customer interfaces
- OEM management
- Project Management
- Quality tools e.g. FMEA, flow charts / supplier quality management
- Lean manufacturing principles
- Design for manufacture, Value Engineering
- Initial sample inspection/PPAP
- Supplier selection
- Supplier Relationship Management
- Supplier Performance Measurement
- ERP/MRP
- Contract law
- Commercial negotiations

**Key Results Areas:**

<b>Activity</b>	<b>Result</b>
• Quality Assured supply chain	Secures product / Brand quality.
• Cost management / reduction	Supports market competitiveness / ROI.
• Selection & approval of suppliers performance.	Audit, validation and management support
• Market analysis / risk management	Identifies and manages risks and opportunities.
• Continuous improvement. service	Increasing value through quality, cost, delivery & service

**Internal & External Relationships:**

• R&D	Definition / understanding / validation of requirement.
• Finance	Financial authority and control, budget generation.
• Marketing	Corporate & Business Brand / Marketing requirement.
• Manufacturing engineering	Definition / understanding / validation of requirement.

- Manufacturing operations                      Definition / understanding / validation of requirement.
- Advanced engineering                        Definition / understanding / validation of requirement.
- IT    Information technology.
- Quality    Definition / understanding / validation of requirement.
- IP    Definition / understanding / validation of requirement.
- Control Electronics                            Definition / understanding / validation of requirement.
- Goods-in    Definition / understanding / validation of requirement.
- Customer/programme managers            Definition / understanding / validation of requirement.
- Facilities/health & safety                    Definition / understanding / validation / conformance.
- Suppliers    Communication, control and delivery of business needs.

**Remuneration**

The ideal candidate will receive a competitive salary, together with a benefits package including excellent contributory pension, cycle to work scheme, life insurance, childcare voucher scheme and life insurance.

**To apply**

Please send a full CV detailing relevant experience together with details of current remuneration package to: [recruitment@cerespower.com](mailto:recruitment@cerespower.com) or Ceres Power Ltd, Unit 18 Denvale Trade Park, Haslett Avenue East, Crawley, West Sussex, RH10 1SS [www.cerespower.com](http://www.cerespower.com)